



Buckingham & Villages Community Board minutes

Minutes of the meeting of the Buckingham & Villages Community Board held on Thursday 6 July 2023 in Akeley Village Hall.

BC Councillors present

H Mordue (Chairman), P Fealey (Vice-Chairman), A Osibogun, R Stuchbury and W Whyte

Town/Parish Councils and other organisations present

D Child (Buckingham Society), J Harvey (Buckingham Town Council), F Hockham (UK Astronomy, Guest Speaker), R Hockham (UK Astronomy, Guest Speaker), S Holland (Akeley Parish Council), J Mallinson (Akeley Parish Council), G Maw (Maids Moreton Parish Council), V Nash (Energy Doctors, Guest Speaker), J Riches (Middle Claydon Parish Council), M Simons (Buckingham Trader Association), M Taylor (Thornborough Parish Council), M White (Radclive Cum Chackmore Parish Council), P Wright (East Claydon Parish Council)

Officers in attendance

A Jenner, C Martin, S Turnbull, A Williams

Agenda Item

1 Chairman's Welcome

Howard Mordue, Chairman welcomed everyone to the meeting and highlighted that the temporary banking hub had officially launched in Buckingham Library. A permanent hub was in development and an official press release would be released the following day.

2 Apologies for Absence

Apologies were received from: Caroline Cornell, Frank Mahon, John Chilver, Angela Macpherson, Michael Rand, Jilly Jordan, Thornton Parish Meeting, Stowe Parish Council, Gawcott with Lenborough Parish Council, Foscote Parish Meeting, Calvert Green Parish Council, Tingewick Parish Council, Buckingham Canal Society, Project Street Life, Trading Standards and David Williams.

3 Declarations of Interest

There were none.

4 Notes/Actions of Previous Meeting

Alice Williams, Community Board Manager updated on the actions from the previous meeting. All action were either complete or ongoing. No required changes

to the previous notes were requested.

RESOLVED: Action notes of the previous meeting were AGREED as an accurate record.

Members of the community board raised some concerns about the banking hub as they felt it was unclear who was responsible for the operation and management. It was clarified that Cash Access UK is a national company and the service is funded by the major UK banks. Social media had played a part in confusion due to mixed messages but the official press release should provide clarification.

[Buckingham temporary Banking Hub opens | Buckinghamshire Council](#)

5 Corporate Update

Sara Turnbull, Service Director for Adult Social Care and the service director representative for the Buckingham and Villages Community Board presented the update circulated with the agenda.

Sara highlighted the consultation for the proposed relocation of Furze Down School sixth form to Wells Street, Buckingham (to share a space with the Buckingham Opportunities Centre).

Members of the board raised concerns over the risk of congestion during school pick up hours. It was highlighted in response that the school would stagger collection times in order to manage traffic volume. Other members of the board expressed their support for the proposal, as the building is currently underutilised. The move would provide better opportunities for Special Educational Needs (SEN) students and would support OFSTED recommendations. Transport officers had reviewed the space and would take measures to reduce congestion. The school would advocate for walking to school. Members of the board were encouraged to read and participate in the consultation.

ACTION: Alice to circulate the link to the consultation in the notes.

[Proposal to move Furze Down School sixth form - Your Voice Bucks - Citizen Space](#)

6 Domestic Resource Efficiency Service (Energy Doctors) Introduction

Vicky Nash, Energy Doctor conducted a presentation about the scheme and the initiatives available to improve energy efficiency. There were small measures that could be undertaken to make improvements to homes. The scheme would run until 2025. There was a limited budget and the service would source additional funding if required.

In response to queries about how the scheme was rolled out, it was clarified that the scheme would commence in March 2023 in Opportunity Bucks areas (Aylesbury, Chesham and Wycombe) before being rolled out more widely. Initially it would be specifically available to private rentals. Residents could request an assessment online:

Sara Turnbull asked Vicky if they could have a discussion outside of the meeting regarding links with Adult Social Care.

ACTION: Alice to provide Vicky Nash contact details to Sara Turnbull.

7 Community Board Project Update - Bringing the Skies to You

Ross Hockham provided a project update from UK Astronomy (project received funding from the Buckingham & Villages Community Board).

The presentation included details of the project beginnings and how it has developed into an educational charity, teaching people of all ages about astronomy. UK Astronomy now has an inflatable planetarium that can be used to conduct sessions during poor weather. The project will soon be rolled out to local secondary schools. The planetarium could fit 40+ young people. It was most suitable for Year 6 and above but they have recently acquired software that was targeted towards younger children.

Ross highlighted that free software is available- [Stellarium Astronomy Software](#). This can be accessed from home for self learning.

8 Community Board Update

Alice Williams highlighted the funding report on page 15 of the agenda pack.

As part of the update, the funding process was clarified. Applicants were required to speak to the Community Board Manager before submitting an application to ensure that the project was suitable for community board funding. There were two funding streams- community project funding (over 1,000) and small grants (up to £1,000). Contributory funding was required for project funding but not small grants.

The Community Board priorities had been set for 2023/24. These were: Youth, Health and Wellbeing, Road Safety and Economic Regeneration. Action groups would be formed around the theme of each priority to initiate and develop projects around these themes. An online form has been set up for residents to submit ideas, this would be shared and promoted on social media: <https://forms.office.com/e/9EJWVumtGQ>

Alice gave thanks to all who had attended the Community Engagement and Partnerships / Proud of Bucks Awards event on 4 May 2023. A member of the board raised that the social media posts celebrating the winners / highly commended nominees did not explain why they had won their awards. Alice responded that the reason for this was to keep social media posts short and concise, however the community board summer newsletter would provide detail.

Alice advised that she frequently worked “on the patch” and her schedule was to

base herself at Molly's Community Café, Steeple Claydon on Wednesdays, 10am-1pm and Buckingham Library on Thursdays, 10am-1pm. Board members were welcome to drop in at these times, but were advised to let Alice know beforehand in case there were diary conflicts.

ACTION: Members of the board to contact Alice if they had a project idea or wanted to be part of an action group.

ACTION: Alice to share link to the online form:

9 Community Matters

No questions were submitted in advance.

A member of the board highlighted local events taking place over the summer, including Buckingham Play Day: [Buckingham Play Day - Buckingham Town Council \(buckingham-tc.gov.uk\)](http://buckingham-tc.gov.uk)

It was requested that communication be sent to Town and Parish Councils about community safety engagement and Thames Valley Police (TVP) surgery dates.

A member of the board asked if letters could be sent on behalf of the community board to celebrate local milestones, such as 100 years of Stowe.

ACTION: Members of the board to send Alice any local events that they wanted promoted in the summer community board newsletter.

ACTION: Alice to send details of TVP surgeries to town and parish council contacts.

ACTION: Alice to follow up regarding local milestones.

10 Dates of future meetings

12th October

8th February

Thanks were given to Akeley Parish Council for hosting the meeting at Akeley Village Hall.

Do you want to cut your energy bills?

Our friendly energy doctors are here to help!



Buckinghamshire
Council



Energy doctor home visits

Energy Doctors can:

advise on ways to reduce energy consumption and costs
put in place suitable low-cost easy retrofit resource
efficiency (LCERRE) measures

You could get a free visit if:

you rent the property through a private rental agreement,
or own and live in the property

and

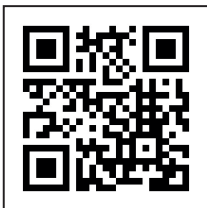
your household has an income of £30,000 or less
(before tax), is in receipt of means tested benefits
such as Universal Credit and Council Tax Support,
or a member of your household is disabled

and

the domestic property you live in has an energy
performance certificate (EPC) rating of D, E, F or G,
or does not legally require an EPC

How do I arrange a visit?

Scan the QR code or contact Better Housing Better Health



 0800 107 0044

 bhbh@nef.org.uk

 bhbh.org.uk



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UK Government

**LEVELLING
— UP —**



Buckingham & Villages Community Board

6th July 2023



Community Board Updates

- 1) Funding Update
- 2) Action Plan / Action Groups
- 3) Project / Board activity updates

Funding Update

Page 15 agenda pack

**Buckingham & Villages
Community Board Budget
2023**

£111,175.00

**Budget Allocated To Date –
6 July 2023**

£1,637.00

Funding Process 2023/24

Community Board Project Funding- Total project cost greater than £1K

- Anyone wanting to submit an application must **first** discuss with community board manager.
- Contributory funding is **mandatory**
- Funding deadlines and funding decision dates planned throughout the year. Application process will remain open until December 2023
- Buckinghamshire Cllrs will meet throughout the year to make a formal decision on applications. Funding decision meetings are scheduled on a monthly basis
- Applicants will have the opportunity to attend this meeting to answer questions
- Prior to each meeting, the board will be sent all applications that have successfully gone through the internal due diligence process. The board will have the opportunity to review and comment on each application. This feedback will be fed into the Buckinghamshire Cllr meeting
- Following the meeting the board will be updated on the outcome of each application via email

PLEASE NOTE: Funding web page no longer have the links to the application forms. Applicants must email the community board manager directly and they will be sent the link to the correct application form

Alice.Williams@buckinghamshire.gov.uk / BVCB@buckinghamshire.gov.uk

Funding Process 2023/24

Small Grants- Total project cost up to 1K

- Anyone wanting to submit an application must **first** discuss with community board manager
- Contributory funding **not required**
- Community board manager will email applicant link to correct form
- Application process will remain open until December 2023
- Application received and due diligence checks completed by funding team
- Community Board Manager shares application with Community Board for comments via email
- Formal decisions to be made electronically
- The board will be kept informed of small grant decisions

PLEASE NOTE: Same process can also be used for emergency funding – application can be agreed by the Chairman and funding released upon agreement. Evidence / monitoring will still be required

Alice.Williams@buckinghamshire.gov.uk / BVCB@buckinghamshire.gov.uk

Priorities / Task & Finish Groups

Priorities / Action Groups:

- Youth – led by Patrick Fealey
- Health & Wellbeing – led by Frank Mahon
- Economic Regeneration – led by Ade Osibogun
- Road Safety – led by Caroline Cornell

Action groups are open to all

Email community board manager if you would like to participate in any groups/ discuss a project idea
OR complete our online project ideas form:

[Buckingham & Villages Community Board Project Ideas \(office.com\)](mailto:Alice.Williams@buckinghamshire.gov.uk)
Alice.Williams@buckinghamshire.gov.uk

Community Board Activity

Buckingham & Villages Community Board Engagement & Partnerships Event

- 4th May, University of Buckingham
- Partner stalls, community engagement and Proud of Bucks Awards
- Thank you to all who attended
- Feedback welcome

Quarterly newsletter

- First issue will be published July 23
- Any local events / news that you would like shared can be included

Parish Council engagement

- Continuing parish / village “walkabouts” – Wednesday or Thursday afternoons
- Informal bi-monthly drop ins – opportunity to network with each other and speak to board manager

Community Board Manager on the patch

- Molly’s Community Café, Steeple Claydon – Wednesdays, 10am - 1pm
- Buckingham Library- Thursdays, 10am – 1pm



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